



The Grey Coat Hospital

CHURCH OF ENGLAND COMPREHENSIVE SCHOOL FOR GIRLS

Part-time Library Assistant, Wednesdays, Term Time Only

7 hours per week, term time only of 38 weeks; salary (Grade 3) £3,726 per annum

Required for September 2021

The Grey Coat Hospital is seeking to recruit a part-time library assistant.

The Grey Coat Hospital, founded in 1698, is a Church of England school for girls aged eleven to eighteen with a mixed Sixth Form. The historic foundation of the school and its current ethos are rooted in a confident and generous Christian faith and practice, which welcomes students and staff of all backgrounds and beliefs.

Duties include:

- Issuing and returning of library books
- Aiding students in the use of library resources
- Processing new stock

The successful applicant will be customer-focused, interested in libraries and the education of young people, and competent in IT systems.

Candidates will find details on the school's website www.gch.org.uk

The school is committed to safeguarding and promoting the welfare of young people and expects all members of staff to share this commitment. An enhanced DBS disclosure is required for all posts.

Closing date for applications: Monday 19th July