

16 to 19 Bursary Fund

What is the 16-19 Bursary Fund?

The 16-19 Bursary Fund is designed to help and support any student who faces financial barriers to participation in education, such as costs of transport, food or equipment.

Who is eligible for the bursary scheme?

The Grey Coat Hospital 16 to 19 bursary scheme is a limited fund. There are three priority groups: **Level 1: High**, **Level 2: Medium**, **Level 3: Low**

You can only apply for one type, depending on your personal circumstances.

Payments will be made on an “as needs” basis. Entitlement to meet the criteria is not a guarantee of funding; our allocated funds are limited, so support goes to students who demonstrate greatest need.

How do I know if I am eligible?

Level 1: Nominated Bursary - High Priority

This bursary is up to £1,200 a year and awards can be made to:

- Young people aged 16 and 17 in care
- Care leavers aged 16, 17 and 18
- Young people aged 16, 17 and 18 who are in receipt of income support (for example, young people who are living independently of their parents; those whose parents have died and teenage parents)
- Disabled young people in receipt of Employment Support Allowance who are also in receipt of Disability Living Allowance

Level 2: Discretionary Bursary - Medium Priority

Awards can be made to:

- students in receipt of free school meals who meet the conditions relating to attendance and behaviour
- students not eligible for the full Nominated Bursary, who live in a household where the family income is £16,190 per annum or less, and whose parents/guardians are in receipt of any of the following:
 - Income Support
 - Income-based Jobseeker's Allowance
 - Income-related Employment and Support Allowance
 - Support under Part VI of the Immigration and Asylum Act 1999
 - The guaranteed element of State Pension Credit

- Child Tax Credit provided they are not entitled to Working Tax Credit and have an annual income (as assessed by HM Revenue & Customs) that does not exceed £16,190
- Working Tax Credit 'run-on' - the payment someone may receive for a further four weeks after they stop qualifying for Working Tax Credit
- Universal Credit - if you apply on or after 1 April 2018 your household income must be less than £7,400 a year (after tax and not including any benefits you get)

Level 3: Discretionary Bursary - Low Priority

Awards can be made to students who are:

- in receipt of **free school meals** and who meet the conditions relating to attendance and behaviour
- students not eligible for the full Nominated Bursary, who live in a household where the **family income** is between £16,190 - £25,000 per annum, and whose parents/guardians are in receipt of any of the following:
 - Income Support.
 - Income-based Jobseeker's Allowance
 - Income-related Employment and Support Allowance
 - Support under Part VI of the Immigration and Asylum Act 1999
 - The guaranteed element of State Pension Credit
 - Child Tax Credit provided they are not entitled to Working Tax Credit and have an annual income (as assessed by HM Revenue & Customs) that does not exceed £25,000
 - Working Tax Credit 'run-on' - the payment someone may receive for a further four weeks after they stop qualifying for Working Tax Credit

The level of support we can offer depends on the total funding received from the Young People's Learning Agency (YPLA), and the number of applications we receive. The level of funding we receive may vary during the academic year.

NOTE: In **exceptional** circumstances, students who are not automatically eligible for an award under the criteria listed above, can also apply for help with one-off course related expenses. Proof of income or hardship will be required. Applications for additional help will be considered on an individual basis, and an award is dependent upon available funds.

Who makes the decisions about payments?

The Bursary Fund Panel will normally meet three times per year (October, January and April to consider and review applications). The Bursary Fund Panel will include the Deputy Heads and the Heads of Year 12 & 13.

Students and their parents should understand that the **available fund is limited**. Any appeals against decisions should be made to the Headteacher in the first instance.

What are the conditions for payment?

All bursary payments are subject to meeting the school's expectations regarding attendance, conduct, completion of coursework and completion of courses enrolled upon. Eligible students must be under the age of 19 on 31st August and enrolled on a full-time course at the school.

All bursary payments will be conditional upon good attendance and conduct.

Payments in kind will be made to students where possible (payment for UCAS applications, books, trips, resits, etc). Where cash bursary payments are made, these will be paid directly into a student's bank accounts (dates to be advised). Evidence of what the cash bursary was used for (e.g. travel cards, top up statements, receipts of books, supplies relevant to the course etc. - this is not an exhaustive list) must be supplied before payment can be made.

What can the Bursary be used for?

Students may receive or use the funding for items such as the following (this is not an exhaustive list):

- Laptops/tablets
- Essential textbooks, extended learning texts
- Revision Guides
- Art materials
- Course-related trips
- Travel to HE interviews and Open Days
- Oyster Cards
- Special equipment
- Exam re-sit Fees
- UCAS costs
- Lunch allowance
- Other expenses may be considered on application