The Grey Coat Hospital

Admissions Policy for External Candidates for Sixth Form 2027

POLICY NAME:	Admissions Policy for External Candidates for Sixth Form
GOV COMMITTEE:	Admissions Committee
LAST POLICY REVIEW DATE:	February 2026
POLICY REVIEW SCHEDULE:	Annual

General

The Grey Coat Hospital is a Church of England school and is a single academy trust. The Grey Coat Hospital trust ("the Trust") is the admissions authority for The Grey Coat Hospital ("the school").

Students who join our sixth form are expected to support our Christian values and ethos by modelling those in their daily conduct and by joining in with our church services at Westminster Abbey and St Margaret's Church, Westminster.

We are a girls' comprehensive school and most of our own Year 11 students will join our sixth form each year.

We are an inclusive school and welcome students regardless of religion into our sixth form.

We do welcome students of any gender into our sixth form.

Timeline

Autumn term

Information events are held separately for internal and external students.

Applications are submitted.

Spring term

Applications are considered and conditional places are offered.

Students must confirm acceptance of the place in writing.

Summer term

An orientation day is held for all those who have accepted a provisional offer of a place.

August

GCSE results are issued, and sixth form enrolment takes place on the same day.

Published Admission Number (PAN)

The total number of places available in the sixth form - Years 12 and 13 together - is 350. The number of places available in Year 12 each year will accordingly depend on the number of pupils expected to be in Year 13 that year.

Where more applications are received than the sixth form has places, then places will be provided based on the oversubscription criteria set out below.

All internal applicants that meet the entry requirements will be accepted into the sixth form. Where there are fewer internal applicants than expected, more external places may be offered above the PAN.

Applying for places

All applications must be submitted online using the APPLICAA platform. Only completed applications will be considered. The school should be contacted in the event of any issues with using the platform including accessibility.

Applications should be received by the published deadline. Applications received after this date will be considered late.

Entry criteria

Any student who wishes to study in our sixth form must meet our minimum requirements, which are a minimum of five grades 5 at GCSE including English Language and Mathematics.

In addition, applicants will need to meet minimum grade requirements for each A Level subject they wish to study. Minimum grade requirements can be found on our website at https://www.gch.org.uk/sixth-form.

All offers will be made conditionally on the applicant meeting the school's general and subject-specific entry criteria for their chosen A Level course.

The entry criteria are the same for both internal and external applicants.

Making conditional offers

Conditional offers are made in the following order:

1. To applicants who are Looked After and previously Looked After.
2. To all internal applicants who meet the minimum entry requirements.
3. To external applicants who are children of serving staff at the school, and who meet the minimum entry requirements
4. To other external applicants who meet the minimum entry requirements.

Conditional offers will be made to external applicants in the following order until all places have been allocated:

1. Suitability for courses as determined by an applicant's predicted grades; candidates will be ranked on the Average Point Score (APS) of their predicted GCSE grades.
2. Likely availability of subject(s) the candidate has applied to study.
3. Applicants who live the shortest distance from the school. This is measured by a straight-line from the home address seed point (determined by Ordnance Survey data) to the main school gate for pupils, as measured by the Westminster Local Authority's computerised measuring system. Where it is necessary to differentiate between applicantsliving in flats using the same street entrance, priority will be given to the applicant(s) livingclosest to the ground floor and then by ascending flat number order.

Where it is necessary to further differentiate between applicants living the same distance from the school, priority will be decided by random allocation. The use of random allocation will be supervised by someone independent of the Trust.

The enrolment procedure

All students who have an EHCP that names the school, and who meet the minimum entry requirements, will be provided with a place following consultation.

Sixth form enrolment takes place on the same day as GCSE results are issued.

First, immediately upon receiving their results, the school's own internal applicants will be enrolled if they have achieved the required general entry grades. If they have not met the specific grades for one or more of the A Levels they applied to study, they will be offered courses for which they do meet the specific grade requirements and for which they are suited.

Following the enrolment of internal applicants, the remaining places will then be offered to external applicants who have met the general and subject-specific entry requirements. This is done on a first-come, first served basis.

Any external applicant who has not met the subject-specific criteria for one or more A Level courses they had applied to study will be offered courses for which they do meet the specific grade requirements and for which they are suited. This will also be done on a first-come, first-served basis.

Once an A Level course is full to capacity, candidates who meet the entry criteria will be placed on a waiting list for that subject. This will be done on a first-come, first-served basis. Within the first three weeks of the academic year, if a place should become available, those on the waiting list will be offered the place, in rank order as set out above.

Once capacity is reached, enrolment will stop and any remaining candidates who wish to be placed on a waiting list for a place in the sixth form will be ranked based on distance, as set out above. Available places will then be offered strictly in accordance with this ranking.

*** Looked after Children** and all previously Looked After Children and internationally adopted previously looked after children. For the purposes of admissions, previously Looked After Children are defined as children who were looked after, but ceased to be so, because they were adopted (or became subject to a child arrangement's order or special guardianship order) immediately following having been looked after. Internationally adopted previously looked after children are children who appear to the school to have been in state care outside of England and ceased to be in state care because of being adopted.